Agenda

DESIGN REMINDER

PROGRESS TO DATE

ALLOWABLE USES OF FUNDING

GRANT ADMINISTRATION REMINDERS

OUTREACH STRATEGIES

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PATH Project Design

Purpose:
1) To create, support, and expand the opportunities of individuals in **the nursing pathway and select healthcare pathways** to obtain credentials and degrees that allow them to advance.

2) To **meet shortages of workers** in the healthcare industry that have been exacerbated by the COVID 19 pandemic.

Goal:
Increase completion in healthcare programs by 15% (approx. +15,000 completions).

Areas of Healthcare Workforce Issues

Training and Education

Licensure

Scope of Practice

Telehealth

Wages, Benefits, and Rights

Recruitment and Retention

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PATH Project Design

Target Population

- Incumbent workers.
- New, entering students on a nursing or healthcare pathway with an identified need for support and an intention to continue their employment in Illinois.
- Low-income, first generation, and minority students as a subset of both above categories.

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PATH Project Design

PRIORITIZED PROGRAMS

- **Emergency Care Attendant (EMT / Ambulance).**

- **Emergency Medical Technology/Technician (EMT Paramedic).**

- **Respiratory Care Therapy/Therapist.**

- **Registered Nursing/Registered Nurse.**

- **Perioperative/Operating Room and Surgical Nurse/Nursing.**

- **Licensed Practical/Vocational Nurse Training.**

- **Nursing Assistant/ Aide and Patient Care Assistant/ Aide.**

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Eligible Programs

- Cardiovascular Technology/Technologist.
- Electrocardiograph Technology/Technician.
- Electroneurodiagnostic/Electroencephalographic Technology/Technologist.
- Emergency Medical Technology/Technician (EMT Paramedic).
- Nuclear Medical Technology/Technologist.
- Medical Radiologic Technology/Science - Radiation Therapist.
- Respiratory Care Therapy/Therapist.
- Surgical Technology/Technologist.
- Diagnostic Medical Sonography/Sonographer and Ultrasound Technician.
- Radiologic Technology/Science - Radiographer.
- Polysomnography.
- Mammography Technology/Technician.
- Magnetic Resonance Imaging (MRI) Technology/Technician.
- Clinical/Medical Laboratory Technician.
- Histologic Technician.
- Phlebotomy Technician/Phlebotomist.
- Sterile Processing Technology/Technician.
- Substance Abuse/Addiction Counseling.
- Psychiatric/Mental Health Services Technician.
- Community Health Services/Liaison/ Counseling.
- Mental Health Counseling/Counselor.
- Mental and Social Health Services and Allied Professions, Other.
- Health Aide.
- Home Health Aide/Home Attendant.
- Registered Nursing/Registered Nurse.
- Perioperative/Operating Room and Surgical Nurse/Nursing.
- Licensed Practical/Vocational Nurse Training.
- Nursing Assistant/ Aide and Patient Care Assistant/ Aide.

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Eligible Programs

Health Services/Allied Health/ Health Sciences, General.

Hospital and Health Care Facilities Administration/ Management.

Health Unit Coordinator/Ward Clerk.

Medical Office Management/ Administration.

Health Information/Medical Records Administration/ Administrator.

Health Information/Medical Records Technology/Technician.

Medical Transcription/ Transcriptionist.

Medical Office Assistant/Specialist.

Medical Reception/Receptionist.

Medical Insurance Coding Specialist/Coder.

Medical Insurance Specialist/Medical Biller.

Medical Administrative/Executive Assistant and Medical Secretary.

Medical Staff Services Technology/Technician.

Medical/Clinical Assistant.

Clinical/Medical Laboratory Assistant.

Occupational Therapist Assistant.

Pharmacy Technician/Assistant.

Physical Therapy Assistant.

Anesthesiologist Assistant.

Emergency Care Attendant (EMT \Ambulance).

Allied Health and Medical Assisting Services, Other.

ADDITION: Cancer Registry Management 51.0721

Implementation

Goal: 15,000 completions (15% growth)

Anticipated Number of Enrollments: 17,277+

Anticipated Number of Completions: 15,091+

As of 10/31 (1Q): 12,346 enrollments 1,544 completions

## TABLE 1: MOST SUPPORTED PROGRAMS

Number of Anticipated Completers
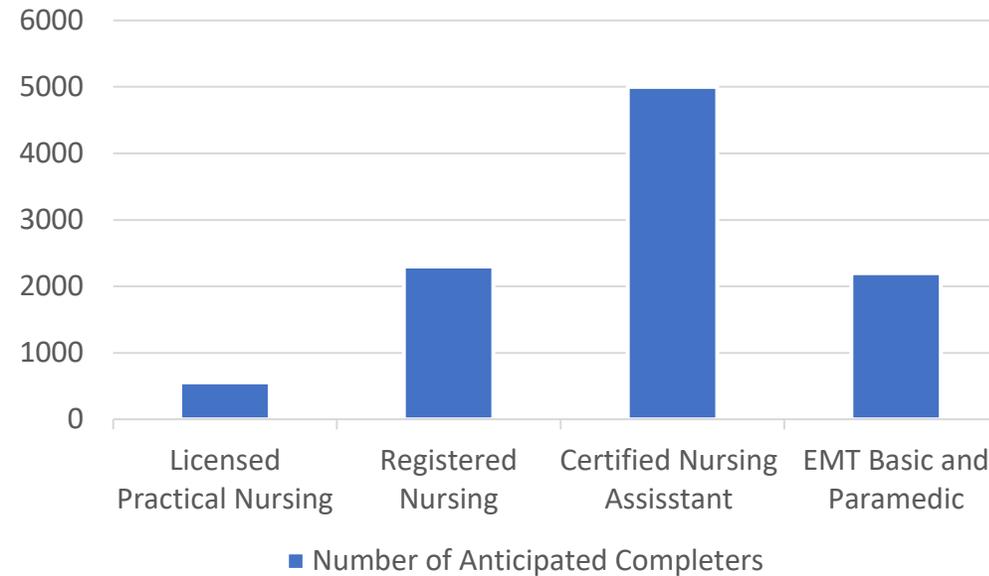
TABLE 2: PROGRAM TYPE

■ Credit ■ Non-credit

14%

86%
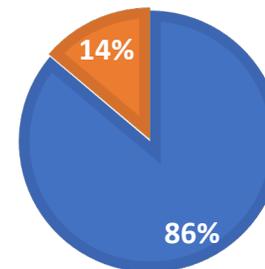
Allowable Uses of Funds

Recruitment

Acceleration

Retention

Completion

Employment

Capacity-Building

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Recruitment- Allowable Use of Funds

- Marketing Materials

- Program recruiters

- Building on-ramps from high school – supporting dual credit
  - Curriculum development, tuition and fees, supplies

- Building on-ramps from adult education – support Integrated Education and Training Programs
  - Curriculum development, instruction, tuition and fees, supplies

- Building community rapport
  - Community liaison, program awareness activities

- Career awareness activities

- required pre-admission costs, such as titer tests, drug testing, CPR certification, fingerprinting and criminal background check

Acceleration – Allowable Use of Funds

- developing, implementing, and expanding dual credit pathways

- bridge programming (adult education and occupational)

- integrated education and training

- competency-based education programs

- stackable credentialing

- creating smooth transitions between non-credit and credit

- Utilizing non-credit programming

- improving the use of PLA

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Retention and Completion – Allowable Use of Funds

- Tutoring

- Coaches, mentors, navigators

- Wraparound support services (not an exhaustive list)
  - Tuition and fees
  - Loan balance forgiveness
  - Textbook and supply rental
  - Transportation assistance – bus passes, gas cards, mileage reimbursement
  - Stipends
  - Childcare referral, discounts, assistance
  - Housing assistance
  - Food assistance
  - Wifi and computer access
  - Mental health support

Employment – Allowable Use of Funds

- Use, integration, and assessment of essential employability skills
- Work-based learning opportunities (pre-apprenticeship, apprenticeship, etc.)
- Career services (resume, interview skills, job search and placement services)
- Incumbent worker training
- Employer partnership building

Capacity-Building – Allowable Use of Funds

- developing or expanding program/section offerings

- mitigating clinical availability

- staff retention efforts

- Simulation technology, expanding online or hybrid modality

- professional development for faculty and staff

- purchasing/upgrading equipment, expanding lab capacity (construction and capital outlay with prior approval)

- relationship building with CBOs for support services

- Processes for identifying braided funding sources (Perkins, WIOA, various scholarship programs, foundation, alumni) for sustainability

Questions and Discussion

Budget Modifications

ICCB Grant Budget Modification Request Form

BUDGET MODIFICATIONS: Grantees are allowed to make modifications up to ten percent (10%) or $1,000 (whichever is higher) of any specific line, prior to seeking approval. **Modifications that are greater than ten percent (10%) or $1,000 (whichever is higher) of any specific line OR require a major change in scope, require the submission of a budget modification request.**
All budget modification requests should be submitted to: ICCB.grantpayments@illinois.gov.

Institution:		**Date Submitted:**	
Budget Expenditure Categories	**Original Budget**	**Modification (+ or -)**	**Revised Budget**
Personnel (Salaries & Wages)			$0.00
Fringe Benefits			$0.00
Travel			$0.00
Equipment			$0.00
Supplies			$0.00
Contractual Services			$0.00
Consultant (Professional Services)			$0.00
Construction			$0.00
Occupancy (Rent and Utilities)			$0.00
Research and Development (R&D)			$0.00
Telecommunications			$0.00
Training and Education Services			$0.00
Direct Administrative Costs			$0.00
Miscellaneous Costs			$0.00
Grant Exclusive Line Item(s):			$0.00
Grant Exclusive Line Item(s):			$0.00
Total Direct Costs (Subtotal)	$0.00	$0.00	$0.00
Indirect Costs/General Administration			$0.00
Total	$0.00	$0.00	$0.00

Budget Modifications

Reason For Modification (i.e. change in scope, threshold, etc.)	Original Activity Description (Include Principle, Element, Activity, and Amount)	New Activity Description (Include Principle, Element, Activity, and Amount)	Expected Outcomes

Certification

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein shall be considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

Signature   Name of Official

Title

Date   ICCB Approval (Signature)

Final Budget Modifications are due by May 1, unless stated otherwise within the agreement.

Budget Modifications

- Grantees are allowed to make modifications up to 10% or $1,000 (whichever is greater) of any specific line, prior to seeking approval from ICCB.

- Modifications that are greater than 10% or $1,000 (whichever is greater) of any specific line OR require a major change in scope, require the submission of a budget modification request.

- Include College Name in the Institution field & current date in the Date Submitted field.

- In the Original Budget column, list the original amount allocated to each budget category. NOTE: If budget has been previously modified, use the most current budget amounts instead.

- In the Modification (+/-) column, list the dollar amount(s) only for lines with a proposed reallocation.

- The Revised Budget column & Totals for all columns will auto-populate as information is entered within the sheet.

- Please complete the narrative section on the budget modification form in its entirety. Don't have to be overly descriptive but please provide pertinent details.

- Please ensure that the Certification section is intact when submitting budget mods.

- Please sign (wet signature or electronic signature is acceptable), provide title of signatory & add current date.

- Budget modifications should be sent to: ICCB.grantpayments@illinois.gov for review and approval. NOTE: Modifications seeking major scope changes will be forwarded to PATH programmatic staff for internal review/approval prior to Grants Management approval.

Scope Modifications

- Use Budget Modification Form for significant modifications of scope, even if it doesn't necessitate a budget modification.

- **How to add a program**: Resubmit Implementation Plan adding eligible program to Program Offerings Chart and make additions in the narrative, where applicable

Required Reporting

- Quarterly Financial & Performance Narrative reports are due as follows:
  - Q1 – July 2022 thru September 2022 Due October 30, 2022
  - Q2 – October 2022 thru December 2022 Due January 30, 2023
  - Q3 – January 2023 thru March 2023 Due April 30, 2023
  - Q4 – April 2023 thru June 2023 Due July 30, 2023
  - Final/Closeout – July 2022 thru June 2023 Due August 30, 2023

- Financial and Performance Narrative reporting templates are included in a single Excel document.

- Fiscal Reporting Tab covers the entire fiscal year.

- Performance Narratives are broken down into quarterly tabs.

- Please send quarterly reports to: ICCB.grantpayments@illinois.gov

Required Reporting- Performance

Quarterly Performance Reporting

1. Number of Students Enrolled

   1a. Number of Students Enrolled who are Incumbent Workers

2. Number of Completions

Quarterly Reporting is CUMULATIVE

Quarter 1 Enrollees + Quarter 2 Enrollees = Total Reported for Quarter 2

Regular Annual Reporting through the A2

Likely a Final Supplemental Report for Noncredit programs

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Grant Auto-Payments versus Payment Requests

- Payments #1-3 are to be paid in the following manner:
  - The Board will process a payment for ¼ of award amount upon execution of this Agreement.
  - The Board will process a payment for ¼ of award amount during the first week of October 2022.
  - The Board will process a payment for ¼ of award amount during the first week of January 2023.
  - To inquire on the status of these payments, visit the Illinois Office of the Comptroller here: https://illinoiscomptroller.gov/vendor-services/vendor-payments-new

- Payment #4 is to be paid in the following manner:
  - The Board will, if necessary, process a final payment of up to the remaining ¼ of award amount no sooner than April 1, 2023, but no later than August 1, 2023, upon written request from the College.
  - Final payment requests must be submitted on or before August 1, 2023. Final payment request must be sent to: ICCB.grantpayments@illinois.gov.
  - The College should request, in writing, only the necessary amount of funds to fulfill any/all remaining FY23 obligations when contacting the Board for final payment.

- Payment request forms are currently being developed and will be distributed by ICCB prior to April 1, 2023, date mentioned above.

Questions and Discussion
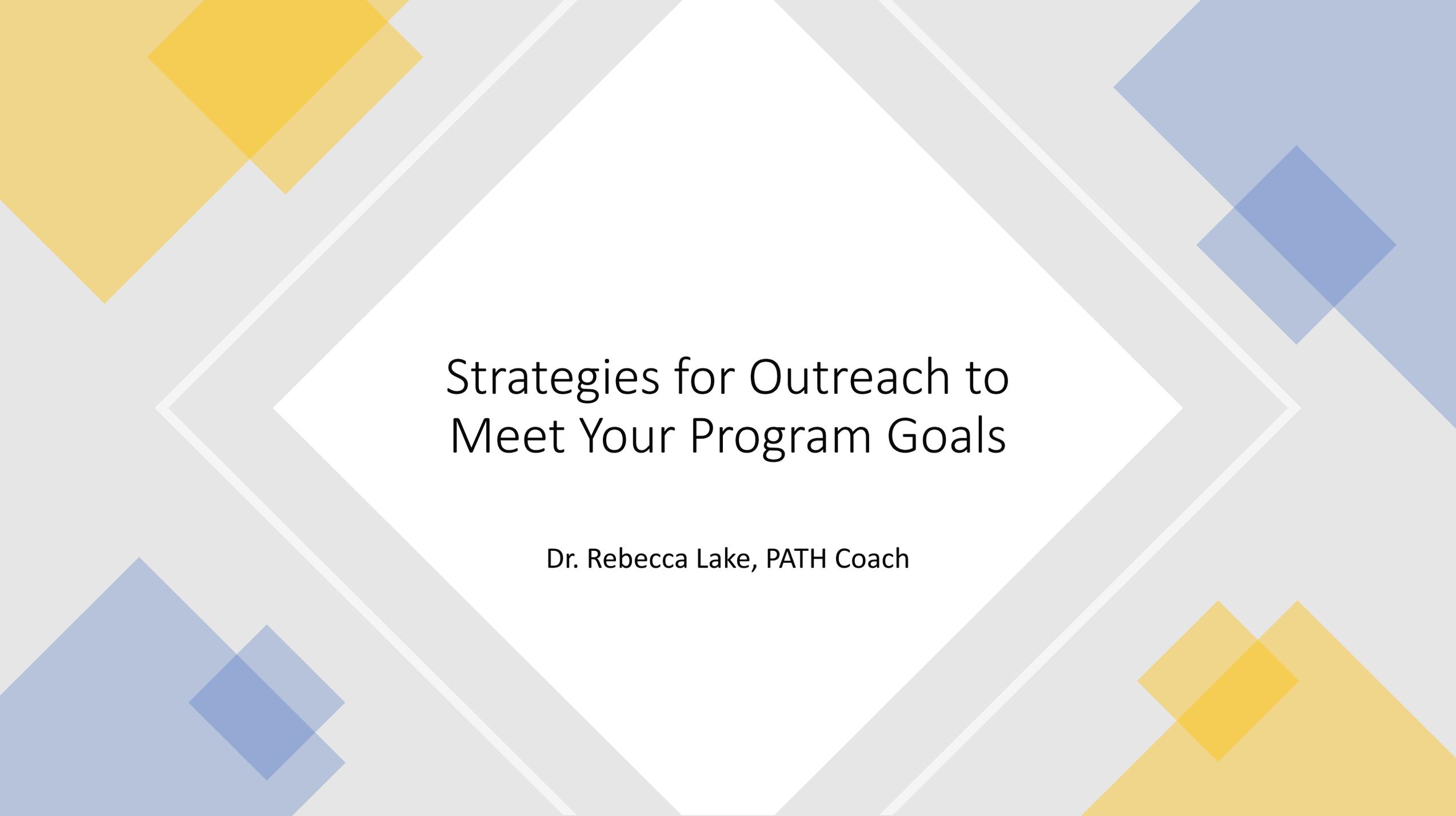
Strategies for Outreach to Meet Your Program Goals

Dr. Rebecca Lake, PATH Coach

Open Discussion

- What is working well?

- What ways are your institutions being creative?

- What challenges are you up against?

- Identify a success!

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Resources

- Current PATH Webpage: http://www2.iccb.org/iccb/path/
  - FAQ: http://www2.iccb.org/iccb/wp-content/pdfs/grants/FY2023%20PATH%20FAQ.pdf
  - Student Stipends: http://www2.iccb.org/iccb/wp-content/pdfs/grants/Guidance%20for%20Student%20Stipends%20within%20Grant%20Programs.pdf
  - Logo
  - Budget Modification Form

- WEI: https://www.illinoiswei.org/

- Supporting Direct Care Workers: Recruitment and Retention Strategies (ncsl.org)

- State Strategies to Recruit and Retain the Behavioral Health Workforce (ncsl.org)

- Addressing Nursing Shortages: Options for States (ncsl.org)

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Questions

Whitney Thompson

Deputy Director for Workforce Education

Whitney.Thompson@illinois.gov

TBD

Director for Healthcare Programs

Coming soon!

Jason Golden

Associate Director for Grants Management

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